

WELCOME TO “WINDRIDGE” - EFFICIENCY

This is an information sheet, of sorts, about the efficiency. Feel free to call if you have any questions! 434-242-4434 is my mobile number between 8am and 9pm, please.

Keys – There is NO key, instead a code is given to each guest for the duration of their stay. Each guest will receive their code on the first day of their visit. **Please lock doors when leaving; sometimes exterior door needs extra pull to lock - double check it, please.**

Lights for kitchen – are behind the microwave.

Food – There are some condiments, seasonings and teas, I just ask that you replenish if there is not enough for the next person. There are a few grocery stores close by, most off Catoctin Circle—see map/leaflets in basket on glass table. ***Please serve and/or consume food in the kitchen area. Food stains are considered “excessive cleaning” and would incur a fee subtracted from your Good Care deposit.***

Bed – is made up. Towels are in the bathroom. **When departing on your last day, please leave sheets and blanket, etc. pulled up on bed and towels hung in the bathroom.**

TV – the TV is in the efficiency, with another in the unfinished area with a DVD player. You may use the unfinished area with the pool table, but the main house shares it. Directions for the satellite are near the TV with the remotes for it and DVD player.

Paddle fan – is adjusted on the wall near interior door, please **turn off when you leave.**

HOT H2O – please walk to the other end of the basement and into the utility room to turn on the apartment/efficiency hot water heater breaker. Please also **turn off before leaving** at the end of your rental term (unless there are guests in the main house).

A/C or HEAT – the thermostat is to the left of the interior door; **when you leave, please put on 50° when heat is needed and 80° when AC is being used.**

Motion light – is on side corner of the house with a switch that needs to be in the on (up) position in order for it to work.

Trash – is picked up every Friday morning; please put all trash into plastic bags and then discard those smaller bags into the trash can under the side door landing on the other side of the house. **NO LOOSE GARBAGE IN CAN** or they might not dump it. ***This is considered “excessive cleaning” and would incur a fee subtracted from your Good Care deposit.***

Directions – for most everything in the efficiency are below the utensils in the first kitchen drawer to the left of the sink.

Please be sure all lights, paddle fan and water heater are off, heat/ac at proper temperature and doors locked when leaving.

THANK YOU!

“excessive cleaning”: ANY kitchenware (utensils, pots/pans, china, beverage containers, etc.) left with food on them, furniture with food stains, food/beverage left on floors - inside or out, washcloths, towels, etc., used for makeup removal, shoe/boot cleaning, spot removal, etc. **AND loose trash in trash containers.**

Please do not leave metal clothes hangers and take ours; they are not an “even exchange”.

Thank you!